

MINUTES

Affordable Housing Advisory Committee Minutes

December 17, 2025 | Lauri Benson
Meeting called to order at 9:00 AM by Oralia Ramirez

In Attendance

Staff Members: Lauri Benson, Juana Sanchez,

Committee Members Present: Judy Schaefer, Donna Doubleday, Oralia Ramirez, Derek Taylor

Absent – Mike Provau, Melanie Brown, Thelma Guice, Jennifer Bowser

Agenda Items

Item 1 – Welcome & Call to Order – Called to order by Oralia Ramirez at 9:00 AM

Item 2 – Roll call, Oralia Ramirez, Judy Schaefer, Donna Doubleday, Derek Taylor.

Item 3 – Lauri Benson presented the AHAC report for approval with corrections. The corrections were on Page 5 & 7. For page 5, “Agency” in the middle column & change the years in the last paragraph from 2024 to 2025. For page 7, fix the grammar on Incentive 5, second row, the semicolon after “assess.” Judy Shaefer made a motion to approve the AHAC report with corrections; the motion was seconded by Donna Doubleday. The motion was approved unanimously.

Item 4 – Lauri Benson began the discussion of Holly Layport’s application as a new Committee member. She informed the committee that Holly Layport could fall into any of the three following categories: Home Building Industry, Citizen at Large, or Non-Profit Provider of Affordable Housing. Due to her work with Habitat for Humanity, the committee found that she would best suit the Non-Profit Provider of Affordable Housing role. Donna Doubleday made a motion to approve Holly Layport as a new Committee member; the motion was seconded by Derek Taylor. The motion was approved unanimously.

Item 5 – Open discussion for the committee. – The committee discussed the Commissioners’ meeting from the night before. Lauri Benson discussed the Ordinance / Comprehensive Plan Text Amendment adding Family Homestead Exemption to the Future Land Use Element (County Initiated) Adoption. This was a brief discussion.

Item 6 – Open discussion for the public. – Oralia Ramirez asked Lauri Benson if there were any SHIP funds available for Purchase Assistance. Lauri stated that yes, there was a \$20,000 limit for moderate households and a \$25,000 limit for low-income households.

Item 7 – Adjournment – Judy Schaefer motioned to adjourn the meeting; Derek Taylor seconded the motion. The motion was approved by all to adjourn the meeting at 9:15 AM.