



Vice President for Administrative Services
863-784-7218

May 28, 2026

DeSoto County Emergency Management
Attention: Dennis O'Hara
201 E. Oak Street
Arcadia, FL 34266

Attached you will find two (2) Special Needs Shelter Agreement copies between SFSC and DeSoto County Emergency Management. The current agreement ends May 31, 2026. This is a two year agreement and I have updated the dates. Please review and once your agency has signed, please send one (1) original back to my attention, in the enclosed envelope. Please hold one original for your records.

Should you have any questions, I can be reached at 863-784-7218 or kellya@southflorida.edu.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Amie Kelly".

Amie Kelly
Executive Assistant for the Vice President of Administrative Services

**STATEMENT OF AGREEMENT
CONCERNING THE USE OF THE
SOUTH FLORIDA STATE COLLEGE DESOTO CAMPUS
AS A SPECIAL NEEDS SHELTER BY
THE DESOTO COUNTY BOARD OF COMMISSIONERS
DIVISION EMERGENCY MANAGEMENT**

THIS AGREEMENT, entered into the 27th day of May, 2026 between **SOUTH FLORIDA STATE COLLEGE** hereinafter referred to as “the College” and **DESOTO COUNTY BOARD OF COUNTY COMMISSIONERS**, hereinafter referred to as the “Board” is for the purpose of making **SOUTH FLORIDA STATE COLLEGE DESOTO CAMPUS** available to DeSoto County Emergency Management for use as the DeSoto County Special Needs Shelter.

NOW, THEREFORE, it is mutually agreed between the parties as follows:

1. The College shall permit, to the extent of its ability and upon request, the use of BUILDING A ROOMS 100, 102, 103, 104, 110, 118, 119, 206, 217 and 218 on the DeSoto Campus as a Special Needs Shelter in advance of a potential disaster or immediately after a disaster event.
2. The College shall permit the Board to install a Conex box at a mutually agreed upon location on campus for the purpose of storing items for use when the DeSoto Campus is being used as a Special Needs Shelter. Installation, maintenance, security and insurance for the box shall be sole responsibility of the Board.
3. The Board, through its Emergency Management Director or his/her designee shall make request for use of the College, and the College through its President or his/her designee, shall grant authorization.
4. The Board shall assign trained volunteers to perform shelter functions when the facility has been activated as a Special Needs Shelter. The Board shall exercise reasonable care and conduct of its activities in such shelter, and further agrees to replace or reimburse the College for supplies, equipment and property consumed at the facility while used by the Board in connection with Special Needs Shelter operations.
5. Each party is a political subdivision of the State of Florida and each agree within the monetary limits prescribed by Section 768.28, Florida Statutes, to indemnify and hold harmless each other from any and all liability arising from the negligence of the indemnitor. This clause shall not be construed to alter the liability of either party under said Section 768.28, Florida Statutes.
6. Each party agrees to provide to the other the name, job title, telephone number and business address of the foregoing designated officers/employees within one business

day of any change thereof, and asserts that as of this agreement those persons are as provided below:

- a. Board: Dennis O'Hara, Emergency Management Director
2200 Northeast Roan Street, Arcadia, FL 34266
(863) 993-4831
- b. The College: Asena Mott, Director, DeSoto Campus
2251 N.E. Turner Ave., Arcadia, FL 34266
(863) 993-1757 (work)
(863) 990-0330 (cell)

If unable to reach Asena Mott, contact:
Peter S. Elliott
(863) 784-7218 (work)
(863) 307-7367 (cell)


- 7. Either party may terminate this agreement, without cause, upon ninety (90) days written notice to the other party.
- 8. This agreement shall begin June 1, 2026 and shall end May 31, 2028.

IN WITNESS THEREOF, SOUTH FLORIDA STATE COLLEGE has caused this agreement to be executed by its President and the DESOTO COUNTY BOARD OF COUNTY COMMISSIONERS has caused this agreement to be executed by the Chairman, Board of County Commissioners.

IN WITNESS THEREOF, the parties hereto have executed this agreement as of the date first above written.

**SOUTH FLORIDA
STATE COLLEGE**

**DESOTO COUNTY BOARD OF
COUNTY COMMISSION, FLORIDA**

By: 
Fred Hawkins, President
South Florida State College

By: _____

Dated: 05/27/2026

Dated: _____

ATTEST:

ATTEST:

By: 

By: _____

Dated: 05/27/2026

Dated: _____

Approved as to form and legal sufficiency

By: _____

Dated: _____

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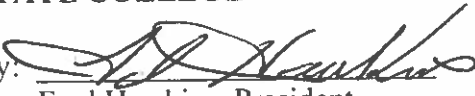
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**SOUTH FLORIDA
STATE COLLEGE**

**DESOTO COUNTY BOARD OF
COUNTY COMMISSION, FLORIDA**

By: 
Fred Hawkins, President
South Florida State College

By: _____

Dated: 05/27/2026

Dated: _____

ATTEST:

ATTEST:

By: 
Annie Kelly

By: _____

Dated: 05/27/2026

Dated: _____

Approved as to form and legal sufficiency

By: _____

Dated: _____